



# OFFICE OF **INSPECTOR GENERAL** **UNITED STATES POSTAL SERVICE**

## Internship Opportunity

### **About USPS OIG**

The USPS OIG plays a key role in maintaining the integrity and accountability of America's Postal Service, its revenue and assets, and its employees.

The investigative efforts of OIG Special Agents assist the Postal Service in protecting the mail and help in maintaining the integrity of Postal Service personnel. These Special Agents—federal law enforcement officers—investigate internal crimes and fraud against the Postal Service. Investigations help prevent and detect fraud, theft, and misconduct, and have a deterrent effect on Postal Service crimes.

### **Areas of Investigations:**

- Theft, delay, or destruction of mail by employees and contractors
- Injury Compensation Fraud
- Embezzlements and financial crimes
- Contract fraud
- Computer crimes
- Internal affairs and executive investigations
- Employee misconduct and general crimes
- Narcotics
- Whistleblower reprisals

### **Why Intern With The USPS OIG?**

The USPS OIG is seeking students in college/university programs to fill our non-paid student intern positions in the Office of Investigations located in Long Beach, CA. The intern may assist in planning and observing the execution of federal arrest and search warrants. The intern may participate in interviews, accompany agents on surveillance operations, and assist with other investigative techniques. The intern may also observe federal agents complete required training such as firearms and control tactics qualifications.



The USPS OIG sponsors a College Student Intern Program (CSIP) that offers college students an opportunity to gain meaningful work experience while earning college credits. Students must coordinate with the university to obtain credits. The purpose of the CSIP is to provide hands-on experience in a law enforcement environment for students pursuing those fields of study aligned with the OIG's Office of Investigations.

The internship may occur at any time during the calendar year. Students may apply to the CSIP even if their college or university does not participate in the CSIP; however, the student may not be able to receive course credit for this participation.

### **Eligibility Requirements**

Specific projects, with explicit goals will be agreed upon before the internship begins. Must be proficient in the use of Microsoft Excel. Must possess excellent research and analytical skills. Only those candidates who meet all qualifications and eligibility requirements and who submit a complete application package will be considered.

- Must be a U.S. Citizen
- Must have a minimum of 30 semester hours or be listed as a sophomore, junior, senior, graduate student or law student
- Must be in good standing with the college or university
- Must pass a pre-employment drug screening
- Must obtain and maintain a sensitive clearance (pass a background investigation)
- Must submit resume
- Must submit at least one Letter of Recommendation
- Must submit Unofficial transcripts (Upon selection, official transcripts will be required)
- Upon selection additional documentation will be required to include; Educational Institution Agreement, Volunteer College Student Intern Agreement, Agreement for Non-Salaried Internship, Conflict of Interest and Non-Disclosure Statement, and any additional requested documents

Send your resume, unofficial transcripts, and letter(s) of recommendation to:  
Assistant Special Agent in Charge (ASAC) Adrian Valdez at [avaldez@uspsoig.gov](mailto:avaldez@uspsoig.gov)  
Last day to submit package: March 31, 2015